

SECTION IV CONTRACTOR'S NON - COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

SECTION V OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated at 8:00 Am this 15th day of August, 2022

KDM Services LLC
(Name of Organization)

By [Signature]

OWNER
(Title of Person Signing)

ACKNOWLEDGEMENT

STATE OF Indiana)
COUNTY OF Lake) ss

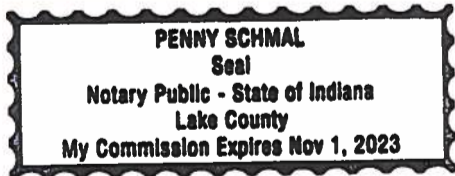
Before me, a Notary Public, personally appeared the above-named KDM Services LLC and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to before me this 15th day of August, 2022.

[Signature]
Notary Public

My Commission Expires: 11-01-2023

County of Residence: Lake



September 6, 2022

Be it ever remembered on the 6th day of September, 2022, the day set by the Commissioners for the holding of their regular meeting at the Newton County Courthouse. Comes now Butch Cain and Kyle D. Conrad as the duly elected and active Board of Commissioners. Tim Drenth was absent from the meeting. Also, present were Auditor Tamra M. James, Commissioners' Assistant Ashley Large and Attorney Patrick K. Ryan.

Butch Cain called the meeting to order with the pledge to the flag recited by Kayla Crews.

Minutes

Kyle D. Conrad made a motion to approve all minutes, second by Butch Cain. All in favor, motion passed.

Payroll

Kyle D. Conrad made a motion to approve Payroll and Longevity for August 19, 2022 and September 2, 2022, second by Butch Cain. All in favor, motion passed.

Claims

Kyle D. Conrad made a motion to approve Claims for September 6, 2022, second by Butch Cain. All in favor, motion passed.

Credit Cards

Kyle D. Conrad made a motion to approve departmental credit cards as presented, second by Butch Cain. All in favor, motion passed.

Requests for Extension of Paid Time Off

Chad Rutledge with Highway Department to extend 3 days for 45 days and for Jessica Dortch with E911 for 2 days to October 30, 2022. *Kyle D. Conrad made a motion to approve both requests, second by Butch Cain. All in favor, motion passed.*

Credit Cards

Kyle D. Conrad made a motion to make the change for the Credit Cards for the Building Department, second by Butch Cain. All in favor, motion passed.

Kyle D. Conrad requested Tami James email him the information for Braden Evans and Bri Styck for their department credit cards.

Braden Evans then informed Commissioners that he has 2 applicants for the Deputy position in his office.

Health Department

Kayla Crews asked Commissioners if they want to purchase Flu Shots for County Employees.

Kyle D. Conrad made a motion that Commissioners will pay for Flu Shots for County Employees, second by Butch Cain. All in favor, motion passed.

Kayla then asked Commissioners if the leftover shots could be used for County Employee families. The discussion was tabled, as it was on another list to discuss later in the meeting.

Highway

Sharon Domonkos asked Commissioners if they would like to discuss the quotes for the Government Center parking lot. *Kyle D. Conrad made a motion to approve Ellas Construction to do the work on the Government Center Parking Lot, second by Butch Cain. All in favor, motion passed.*

Sharon has also had requests from Sumava. She has gone there to look at them and there are still some streets that need stop signs. She needs to do ordinances for those.

Bluegrass has asked if they can put up a "No Outlet" sign. That doesn't require permission and Commissioners are alright with that.

Lake Village resident is requesting a speed limit change. On 500 W the speed limit is 45 but between 800 – 950 N it is 35. Request is to lower speed limit on 500 W to 35. Commissioners discussed and decided not to change the speed limit.

Butch Cain asked Beau Watkins to join Sharon to discuss a situation in the Drainage Board. The road is 350 going west out of Morocco. There used to be a bridge there and county highway took it out about 3 years ago. It ended up with broken pipes underneath of it. About 8 months ago, Butch was out there and there was water coming out of it. The tile has been crushed. The farmer there has lost several acres. They are going to need 400 feet of tile for this fix. They have one quote of \$42,000.00. Butch is hoping if Highway Department pays for half then the Drainage Board can pay for the other half. The farmer said if it can be fixed now, he'll just take the loss to those crops. He just wants it fixed. Kyle would like other quotes, but it is not required.

EMA

Ray Chambers discussed his Winter Plan for the interstate roads. They do have a 4 mile section that they cover. Ray was also hoping there is Covid money left. He would like to get a safe with codes that would audit who comes and goes for control issues. Currently everyone has the same code. He is also looking in the future for door codes for the same issues. He has discussed this with Jacob Shufflebarger. Ray does not have the money left in his budget. Kyle suggested to ask Council for an appropriation of IGT money for this. ***Kyle D. Conrad made a motion to authorize Ray Chambers to go ahead with the Key Box System and request an additional from the IGT fund and if that doesn't materialize, to bring it back to them to take care of it, second by Butch Cain. All in favor, motion passed.*** Ray also informed the Sumava Pumps will be stored at Enos. There was discussion on this. Ray then informed they are still looking for Paramedic and EMT. He has 2 full time applicants and 2 part time applicants for one of the positions.

Recycling

Diane Gonczy informed that for Household Hazardous Waste Day they had 66 cars come through and did 5,829 pounds of hazardous waste. She thanked everyone who came out to help. These numbers are slightly lower than last year. She has requested the \$35,400 reimbursement from the Solid Waste District. They cut a check and she had let Tami James and Jenni Swartz know, but they haven't come in yet. They were going to help the libraries with the computers on Hazardous Waste Day, but the libraries had 90 computers. They ended up connecting them with a company that specifically works with businesses and they will come and pick up those computers.

SWD

Bri Styck informed Commissioners that she did submit the grant and they are waiting to hear if they will get that. This has been 5 years in the works. They are currently also applying for a Jasper/Newton Grant. They have been busy doing Land Owner Surveys, Invasive Species Surveys, installing fencing for cattle for producing cover crops, and 2 wind breaks, all in Lake Village. The Newton County Nature Partnership, which is a county wide organization of land owners and interested people, gardening and plants, etc. are hosting a Tree Walk in Lake Village on September 17, 2022 from 3-5 pm. On September 7, 2022, they will start their annual rafting program for the RC&D Council. It will be on the Tippecanoe River and this year South Newton students are participating. October 3-7, 2022, they will be doing Kankakee River Days for all 4th Grade Students. This will be held at the Grand Kankakee Marsh Park.

Maintenance

Jacob Shufflebarger could not be at the meeting, but he did let Ashley Large know that the roof on the Courthouse is finished. Also, he will begin working on the Panic Buttons throughout the county.

George Ade

There was discussion on the bus and a written statement.

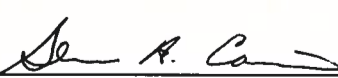
At this time, Tami James had an emergency and had to leave the meeting. She sent Sandy Wagner from the Auditor's Office to take her place. A 5-minute recess was called.

County Attorney

Pat Ryan advised the Apex deal is good to go. Ashley Large needs a copy for Commissioners to sign. Pat Ryan inquired about the Fairground Project. Butch advised they were able to get dirt, but there are permits needed for Phase 2. Pat then brought into discussion the NetNitco Agreement to upgrade the phones. Pat Ryan then discussed the HR Firm. He doesn't ^{want} ~~was~~ to be a part of it but it's off tract. He encouraged Commissioners to get involved because he doesn't think this firm is what was looked for. Butch also advised that Council is upset they weren't part of choosing the firm. Kyle has said he will call them once he receives the emails from Tami James.

Adjournment

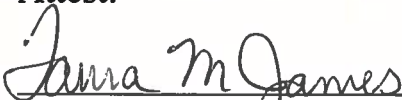
Kyle D. Conrad moves to adjourn meeting, second by Butch Cain. All in favor, meeting adjourned.


Glenn "Butch" Cain, President


Kyle D. Conrad


Tim Drenth

Attest:


Tami M. James



11708 West 179rd Avenue
 Lowell, IN 46956
 Phone: (219) 690-1234
 Fax: (219) 690-1234

Proposal

Date	Project Name
8-12-2022	2238-B
Bill To:	
Newton County Highway Dept. N.C. Government Center Morocco, In	

Description	Quantity	Unit Price	Total
Manhole 1 Saw cut and remove asphalt, excavate and remove broken concrete manhole lid. Replace with new reinforced concrete lid. Backfill with compacted stone. Pour a minimum of 6 inches reinforced concrete in excavated area.			\$9,560.-
Manhole 2+3 Sawcut and remove asphalt, raise manhole inlet approximately 8 inches. Backfill with compacted stone, pour a minimum of 6 inches reinforced concrete in excavated area.	2	\$6,500.-	\$13,000.00

Notes:
 Thank you!

Subtotal \$22,560.-
 Grand Total \$22,560.-

Sharon Domonkos

From: Marty Zurbriggen <mzurbriggen@sbcglobal.net>
Sent: Monday, August 22, 2022 9:19 AM
To: Sharon Domonkos
Subject: County Building in Morrocco, IN
Attachments: 20220816_134743.jpg; 20220816_135358.jpg; 20220816_135339.jpg

Sharon

Repair of 1 Manhole & 2 Inlets @ Newton County Building Parking Lot. - \$17,950.00

Condition;

1) Manhole #1 – Remove Asphalt Around Manhole, Replace MH Lid, Backfill, Adjust Casting to Grade & Pour Concrete Collar. FYI – IF MH IS DAMAGED ADDT'L COST COULD OCCUR

2) 2 – Inlets – Remove Asphalt around Casting, Adjust Casting to grade and pour Concrete Collar around Casting.

3) NCHD is responsible for Protecting Inlets 48 hours after pouring Concrete.

Thank you

Martin C. Zurbriggen
General Manager
Ellas Construction Co., Inc.
3810 E. 7th Avenue
Gary, IN 46403
(O) 219-938-0860
(F) 219-938-0868
(M) 219-746-0982

From: mzurbriggen <mzurbriggen@sbcglobal.net>
Sent: Monday, August 22, 2022 8:38 AM
To: mzurbriggen@sbcglobal.net
Subject:

Sent from my Verizon Samsung Galaxy smartphone



Newton County Ambulance Service

9951 N. 100 E. Lake Village, IN 46349
ncems@newtoncounty.in.gov

888-663-9866 ext 5300
Raymond Chambers, Director

Security Upgrade Request

CSR Rule Change

- On July 30th, 2021, The Indiana Board of Pharmacy rule pertaining to EMS provider agencies utilization of a State of Indiana CSR was signed into law.
- This allows EMS provider agencies needing to carry and administer controlled substances to obtain a State CSR.
- Under the new rule changes, only EMS provider organizations that are owned and operated by a hospital are permitted to operate under the hospital's existing CSR and DEA licenses.
- The rule references: "A separate registration is required for each principal place of business where controlled substances are stored." A DEA license (and hence a CSR) is required for any location where drugs are ordered, stocked or stored. While the DEA and new CSR rules allow for EMS to have a single central stock, they can keep controlled substances on each of their ambulances for patient use without triggering the need for additional registrations. However, they would be required to have a separate CSR and DEA license if they stock an additional cache of drugs outside the ambulance at a base or building.
- This will require all other EMS provider organizations to obtain a State CSR moving forward.
- This rule will go into effect on 8/25/2021.

Review your own policies and procedures for how your EMS provider agency handles and administers controlled substances. This includes, but is not limited to the following:

- Your process for ordering controlled substances
- Your process for receiving and handling controlled substances
- **Your safeguards for storage and distribution of controlled substances**
- Your guidelines and protocols for the administration of controlled substances
- **How you track and review your use of controlled substances**
- Your process for loss, theft, diversion, and expiration of controlled substances

Current procedure is a universal key box that has keys to open the drawer and Narcotic box. Looking at a box that has unique codes for employees and to have software to create an audit trail as well as capabilities of locking out an employee that no longer have the need to access.

Total cost \$930. X 6 = \$6,875 5 ambulances + 1 Station

Door code access manual push buttons, one code for both stations and never been changed. Issue with part-time employees, disgruntled full-time employees or terminated employees have the same numbers for the door. Changing codes every time an employee is discharged could correct entry of that employee; it does not solve the issues of current employees entering the facilities without tracking. Utilizing the current county system for the buildings will track current and have the capabilities to eliminate terminated personnel from entering.

Total cost \$7,448 x 2 = \$15,376 than an additional \$480 per year utilizing central managed control for both stations.

This will provide for better recordkeeping, security and storage requirements specific to our ambulance service.

Newton County is an Equal Opportunity Employer



11709 West 173rd Avenue
 Lowell, IN 46856
 Phone: (219) 690-1234
 Fax: (219) 690-1234

Proposal

Date	Project Name
8-12-2022	2238-B
Bill To:	
Newton County Highway Dept. N.C. Government Center Morocco, In	

Description	Quantity	Unit Price	Total
Manhole 1 Saw cut and remove asphalt, excavate and remove broken concrete manhole lid. Replace with new reinforced concrete lid. Backfill with compacted stone. Pour a minimum of 6 inches reinforced concrete in excavated area.			\$9560.-
Manhole 2+3 Sawcut and remove asphalt, raise manhole inlet approximately 8 inches. Backfill with compacted stone, pour a minimum of 6 inches reinforced concrete in excavated area.	2	\$6500.-	\$13,000.00

Notes:
 Thank You!

Subtotal \$22,560.-
 Grand Total \$22,560.-

Sharon Domonkos

From: Marty Zurbruggen <mzurbruggen@sbcglobal.net>
Sent: Monday, August 22, 2022 9:19 AM
To: Sharon Domonkos
Subject: County Building in Morrocco, IN
Attachments: 20220816_134743.jpg; 20220816_135358.jpg; 20220816_135339.jpg

Sharon

Repair of 1 Manhole & 2 Inlets @ Newton County Building Parking Lot. - \$17,950.00

Condition;

1) Manhole #1 – Remove Asphalt Around Manhole, Replace MH Lid, Backfill, Adjust Casting to Grade & Pour Concrete Collar. FYI – IF MH IS DAMAGED ADDT'L COST COULD OCCUR

2) 2 – Inlets – Remove Asphalt around Casting, Adjust Casting to grade and pour Concrete Collar around Casting.

3) NCHD is responsible for Protecting Inlets 48 hours after pouring Concrete.

Thank you

Martin C. Zurbruggen
General Manager
Ellas Construction Co., Inc.
3810 E. 7th Avenue
Gary, IN 46403
(O) 219-938-0860
(F) 219-938-0868
(M) 219-746-0982

From: mzurbruggen <mzurbruggen@sbcglobal.net>
Sent: Monday, August 22, 2022 8:38 AM
To: mzurbruggen@sbcglobal.net
Subject:

Approved

Sent from my Verizon Wireless Gateway

REQUEST FOR EXTENSION OF PAID TIME OFF

Name Jessica Dortch Department E911

Benefits Eligibility Date 09/08/2021

Total number of (circle one) VACATION PERSONAL days to extend 2.0

Requested date of extension October 30, 2022

Department Head *[Signature]*
Signature

THIS REQUEST IS

Approved Denied

Bd of Commissioners *[Signature]* Date 9-6-2022
Signature

Tami James

From: Jim Large
Sent: Monday, August 22, 2022 5:36 PM
To: Tami James
Subject: PTO Extension Request
Attachments: JDORTCH 2022.pdf

Tami,

I respectfully request the attached PTO extension for Jessica Dortch. Her anniversary date is 09/08/2022. Requesting this extension until 10/30/2022. Jessica already has 2 days planned and submitted for late October. The extension is being requested as many time off request were placed on hold during the past 2 months while the 911 Department was short 2 full-time positions. With one position back from FMLA, we are again opening up time off request. My senior most dispatcher will be taking his 13 days starting on September 1st. Please let me know if something further is required regarding this extension request.

Thanks,
Jim Large
Newton County Communications Center – E911 Director

4117 S 240 W
Morocco, IN 47963
jlarge@newtoncounty.in.gov
Office: 888-663-9866 ext. 3120
Cell: 219-863-4579
Fax: 219-285-2281

REQUEST FOR EXTENSION OF PAID TIME OFF

Name Chad Rutledge Department Highway Dept.
Benefits Eligibility Date August 19th

Total number of (circle one) VACATION PERSONAL days to extend 3

Requested date of extension 45 days

Department Head [Signature]
Signature

THIS REQUEST IS
 Approved Denied

Bd of Commissioners [Signature] Date 9-6-2022
Signature

