

What's Needed for a Residential Building Permit?

- ✓ If building a new structure on a vacant lot, you will need a driveway permit through the **Newton County Highway Department** [219-285-2595]
- ✓ A septic and well permit, as well as soil and water tests via the **Newton County Health Department** [(888) 663-9866 x 2200]
- ✓ All contractors performing work on the project must be registered in Newton County, with a bond via the **Newton County Recorder's Office** [(888) 663-9866 x 1401], registration fee (\$50), and proof of insurance provided to the **Building Department**.
 - [Registration Form](#)
- ✓ Plumbers on the project must complete the Plumbing Contractor Permit Affidavit
 - [Plumber's Affidavit Form](#)
- ✓ Plans and prints, including:
 - footing and foundation plans,
 - floor plans,
 - cross section,
 - truss manufacturer specifications if using manufactured trusses,
 - joist manufacturer specifications if using manufactured floor joists.
- ✓ A full site plan showing the property in its entirety, with:
 - full lot dimensions,
 - the location and dimensions of all improvements/construction,
 - labeled setback distances from all property lines, septic systems, and other structures.
- ✓ Additional information you'll need for the completion of the permit application:
 - Total cost of the project
 - Size and rating of electrical service
 - Total square footage of the project
 - General properties and materials for the project to be presented to the building department.