



SALES DISCLOSURE FORM

State Form 46021 (R12 / 1-21)

Prescribed by Department of Local Government Finance
Pursuant to IC 6-1.1-5.5

SDF ID

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County Year Unique ID

PRIVACY NOTICE: The telephone numbers and Social Security numbers of the parties on this form are confidential according to IC 6-1.1-5.5-3. Do NOT place personally identifiable information (e.g. consulate numbers, passport numbers; government ID numbers, etc.) on this form as it may become publicly available.

NOTE: All questions must be answered to the best of the individual's ability. If the question does not apply, write "N/A" in the space provided. If the information requested is unknown, leave the space provided blank. Failure to provide a response for the italicized fields shall not result in the rejection of the underlying conveyance document by local officials.

INSTRUCTIONS: For additional information on how to complete this form, see the Sales Disclosure Form Instructions.

PART 1 – To be completed by BUYER/GRANTEE and SELLER/GRANTOR

A. PROPERTY TRANSFERRED – Must be conveyed on a single conveyance document (Additional contiguous properties can be listed on Page 5.)

1. Parcel Number or Tax Identification Number	Check all boxes applicable to parcel.	5. Complete Address of Property	6. Complete Tax Billing Address (if different from property address)
A.)	☐ 2. Split ☐ 3. Land ☐ 4. Improvement		

7. Legal Description of Parcel:

B. CONDITIONS – Check only those that apply.

If condition 1 applies, filer is subject to disclosure and a disclosure filing fee.

YES NO CONDITION

- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | 1. A transfer of real property interest for valuable consideration. |
| ☐ | ☐ | 2. Buyer is an adjacent property owner. |
| ☐ | ☐ | 3. Vacant land (No structures on land) |
| ☐ | ☐ | 4. Exchange for other real property ("Trade")
Parcel Number of traded property: _____ |
| ☐ | ☐ | 5. Land contract.
Contract term (YYYY-YYYY): _____
Contract date (MM/DD/YYYY): _____ |
| ☐ | ☐ | 6. Partial interest. Describe: _____

_____ |

YES NO CONDITION

- | | | |
|--------------------------|--------------------------|---|
| ☐ | ☐ | 7. Easements or right-of-way grants. (Please note that: (i) public utility/governmental easements; or (ii) rights-of-way that do not transfer fee simple; do not require a sales disclosure form. See the instructions for more information.) |
|--------------------------|--------------------------|---|

If conditions 8-10 apply, filers are subject to disclosure, but not to the disclosure filing fee.

- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | 8. Document for compulsory transactions as a result of foreclosure or express threat of foreclosure, divorce, court order, judgment, condemnation, eminent domain, or probate. |
| ☐ | ☐ | 9. Documents involving the partition of land between tenants in common, joint tenants, or tenants by entirety. |
| ☐ | ☐ | 10. Transfer to a charity, not-for-profit organization, or governmental entity or agency. |

C. TRANSACTION DETAILS – Complete only those that apply.

YES NO CONDITION

- | | | |
|---|--------------------------|-----------------------------|
| ☐ | ☐ | 1. Sheriff Sale or Tax Sale |
| ☐ | ☐ | 2. Short Sale |
| ☐ | ☐ | 3. Quitclaim Deed |
| ☐ | ☐ | 4. Auction |
| 5. Other: _____

_____ | | |

YES NO 6. Transaction includes multiple Sales Disclosure Forms?
☐ ☐ SDF Form _____ of _____

7. Date conveyance document signed (MM/DD/YYYY): _____

8. Approximate number of days property was on the market: _____

9. Total number of parcels on this disclosure: _____
(If there is more than one (1) parcel, see Page 5.)

10. Select the type(s) of property below and fill out corresponding page(s).
Check all that apply.

- | | |
|---|--|
| ☐ Residential
(Complete Page 2, Sec. D-E) | ☐ Agricultural
(Complete Page 2, Sec. D-E) |
| ☐ Commercial
(Complete Page 2, Sec. F-G) | ☐ Industrial
(Complete Page 2, Sec. F-G) |

RESIDENTIAL OR AGRICULTURAL PROPERTY

D. SALES DATA – Complete only those that apply.

☐ Information contained in question 3 is confidential and non-disclosable under IC § 5-14-3-4

YES	NO	CONDITION	3. Planned use of the property?
☐	☐	1. Changes to the property between Jan. 1 and sale date? Describe: _____	Describe: _____
☐	☐	2. Property is a residential rental property.	_____

E. FINANCE DATA – Complete only those that apply.

1. Sales Price: _____	YES	NO	CONDITION
2. Personal Property included in transfer. Amount: _____	☐	☐	6. Is the seller financing the sale? (If yes, answer questions 7-8)
3. Seller paid points/closing costs. Amount: _____	☐	☐	7. Is buyer/borrower personally liable for loan?
4. Existence of family or business relationship between the buyer and the seller. Amount of discount (if any): \$ _____	☐	☐	8. Is this a mortgage loan?
5. Describe any less-than-complete ownership interest and terms of seller financing. _____	☐	☐	9. Was an appraisal done?

COMMERCIAL OR INDUSTRIAL PROPERTY

F. SALES DATA – Complete only those that apply.

☐ Information contained in question 3 is confidential and non-disclosable under IC § 5-14-3-4.

YES	NO	CONDITION	3. Planned use of the property?
☐	☐	1. Changes to the property between Jan. 1 and sale date? Describe: _____	Describe: _____
☐	☐	2. Property is a residential rental property.	_____

G. FINANCE DATA – Complete only those that apply.

☐ Information contained in questions 2-12 is confidential and non-disclosable under IC § 5-14-3-4 and IC § 6-1.1-35-9

1. Sales price. Amount: _____	9. How was the sale financed? (Check any that apply.)																								
Check only those conditions that apply.	☐ All Cash ☐ Seller Financing ☐ Construction Loan																								
<table border="1"><thead><tr><th>YES</th><th>NO</th><th>CONDITION</th></tr></thead><tbody><tr><td>☐</td><td>☐</td><td>2. Sale price included an existing business?</td></tr><tr><td>☐</td><td>☐</td><td>3. Sale price included a liquor license?</td></tr><tr><td>☐</td><td>☐</td><td>4. Transaction was part of a portfolio sale?</td></tr><tr><td>☐</td><td>☐</td><td>5. Any part of the property was leased at time of sale?</td></tr><tr><td>☐</td><td>☐</td><td>6. Sale included property receiving an abatement?</td></tr><tr><td>☐</td><td>☐</td><td>7. Appraisal was completed for the sale? Appraisal Value \$ _____</td></tr><tr><td>☐</td><td>☐</td><td>8. Sale included property in a Tax Increment Finance (TIF) District?</td></tr></tbody></table>	YES	NO	CONDITION	☐	☐	2. Sale price included an existing business?	☐	☐	3. Sale price included a liquor license?	☐	☐	4. Transaction was part of a portfolio sale?	☐	☐	5. Any part of the property was leased at time of sale?	☐	☐	6. Sale included property receiving an abatement?	☐	☐	7. Appraisal was completed for the sale? Appraisal Value \$ _____	☐	☐	8. Sale included property in a Tax Increment Finance (TIF) District?	☐ Mortgage Loan ☐ Sale Leaseback ☐ Small Business Loan
YES	NO	CONDITION																							
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	10. How was property marketed? ☐ Word of mouth																								
	☐ List with broker ☐ For sale sign ☐ Buyer approached																								
	11. Special Circumstances? (Check any that apply.)																								
	☐ Sale between same business entity ☐ Sale in lieu of foreclosure ☐ Sold at auction																								
	☐ Trade of equipment or services ☐ Sale of partial interest																								
	12. Value of personal property included: \$ _____																								
	13. Value of intangible personal property included: \$ _____																								

H. PREPARER					
Preparer of the Sales Disclosure Form			Title		
Company		E-mail address		Telephone number ()	
Address (number and street, city, state, country, and ZIP Code)					
I. SELLER(S)/GRANTOR(S)					
Seller 1 – Name as it appears on conveyance document			Seller 2 – Name as appears on conveyance document		
Address (number and street)			Address (number and street)		
City, state, and ZIP Code			City, state, and ZIP Code		
Country			Country		
E-mail address		Telephone number ()	E-mail address		Telephone number ()
Under penalties of perjury, I hereby certify this Sales Disclosure, to the best of my knowledge and belief, is true, correct and complete as required by law, and is prepared in accordance with IC 6-1.1-5.5. A person who knowingly and intentionally falsifies the value of transferred real property, or omits or falsifies any information required to be provided, commits a Level 5 felony.					
Signature of Seller			Signature of Seller		
Printed Name of Seller		Date signed (mm/dd/yyyy)	Printed Name of Seller		Date signed (mm/dd/yyyy)
J. BUYER(S)/GRANTEE(S) – APPLICATION FOR PROPERTY TAX DEDUCTIONS – IDENTIFY ALL THAT APPLY					
Buyer 1 – Name as it appears on conveyance document			Buyer 2 – Name as it appears on conveyance document		
Address (number and street)			Address (number and street)		
City, state, and ZIP Code			City, state, and ZIP Code		
Country			Country		
E-mail address		Telephone number ()	E-mail address		Telephone number ()
Pursuant to IC 6-1.1-12-44, the Sales Disclosure Form may be used to apply for certain deductions. Identify all of those that apply:					
YES NO CONDITION			YES NO CONDITION		
☐ ☐ 1. Will this property be the buyer's primary residence?			☐ ☐ 3. Homestead		
☐ ☐ 2. Does the buyer have a homestead to be vacated for this residence? If yes, provide address:			☐ ☐ 4. Solar Energy Heating or Cooling System		
Address (number and street)			☐ ☐ 5. Wind Power Device		
City, state, and ZIP Code County			☐ ☐ 6. Hydroelectric Power Device		
			☐ ☐ 7. Geothermal Energy Heating or Cooling Device		
Under penalties of perjury, I hereby certify that this Sales Disclosure, to the best of my knowledge and belief, is true, correct and complete as required by law, and is prepared in accordance with IC 6-1.1-5.5. A person who knowingly and intentionally falsifies the value of transferred real property, or omits or falsifies any information required to be provided, commits a Level 5 felony. (Note: Both spouse's information, SSN/Driver's License/ID/Other Number is necessary if a Homestead Deduction is being filed.)					
Signature of Buyer 1			Signature of Buyer 2/Spouse		
Printed Legal Name of Buyer 1		Sign Date (MM/DD/YY)	Printed Legal Name of Buyer 2/Spouse		Sign Date (MM/DD/YY)
Last 5 Digits of Buyer 1 SSN/Driver's License/ID/Other Number			Last 5 Digits of Buyer 2/Spouse SSN/Driver's License/ID/Other Number		

PART 2 – COUNTY ASSESSOR

The county assessor must verify and complete items 1 through 14 and stamp the sales disclosure form before sending it to the auditor:

	1. Property (Parcel Number)	2. AV of Land	3. AV of Improvement	4. Value of Depreciable Personal Property	5. AV Total	6. Property Class Code	7. Neighborhood Code	8. Tax District	9. Acreage
A.)									
B.)									
Assessor Stamp				10. Identify physical changes to property between the assessment date and the date of sale: _____ _____ _____ _____ _____ _____		YES NO CONDITION ☐ ☐ 11. Is form completed? ☐ ☐ 12. State sales disclosure fee required? 13. Date of sale (mm/dd/yyyy): _____ 14. Date form received (mm/dd/yyyy): _____			

Items 15 through 18 are to be completed by the assessor when validating this sale:

15. If applicable, identify any additional special circumstances relating to validation of sale: _____ _____ _____ _____ _____	YES	NO	CONDITION
	☐	☐	16. Sale valid for trending?
	☐	☐	17. Validation of sale complete?
	18. Validated by: _____		

PART 3 – COUNTY AUDITOR

Auditor Stamp	1. State sales disclosure fee amount collected: \$ _____	YES	NO	CONDITION
	2. Other local fee: \$ _____	☐	☐	6. Is form completed?
	3. Total fee collected: \$ _____	☐	☐	7. Is state sales disclosure fee collected?
	4. Auditor receipt book number: _____	☐	☐	8. Attachments complete?
	5. Date of transfer (mm/dd/yyyy): _____			

PART 4 – RECEIPT FOR STATEMENT OF DEDUCTION OF ASSESSED VALUATION

SDF ID	SDF Date (mm/dd/yyyy)	Buyer 1 – Name as appears on conveyance document	
Parcel number		Address of Property (number and street)	
Check those deductions for which the individual has applied:		City, state, and ZIP Code of property	
☐ Homestead	☐ Solar Energy	☐ Wind Power	
☐ Hydroelectric	☐ Geothermal	Auditor Signature	Date (mm/dd/yyyy)

A person who knowingly and intentionally falsifies value of transferred real property, or omits or falsifies any information required to be provided in the sales disclosure form, commits a Level 5 felony.



SALES DISCLOSURE PART 1(A)

State Form 55632 (R / 1-21)

PRIVACY NOTICE: The telephone numbers and Social Security numbers of the parties on this form are confidential according to IC 6-1.1-5.5-3. Do NOT place personally identifiable information (e.g. consulate numbers, passport numbers; government ID numbers, etc.) on this form as it may become publicly available.

SDF ID

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County

Year

Unique ID

PART 1

A. PROPERTY TRANSFERRED – Must be conveyed on a single conveyance document.

(Multiple parcels can be listed on this form and attached to State Form 46021 only if they are contiguous and located entirely within a single taxing district.)

1. Parcel Number or Tax Identification Number	Check all boxes applicable to parcel.	5. Complete Address of Property	6. Complete Tax Billing Address (if different from property address)
B.)	☐ 2. Split ☐ 3. Land ☐ 4. Improvement		
7. Legal Description of Parcel B:			
C.)	☐ 2. Split ☐ 3. Land ☐ 4. Improvement		
7. Legal Description of Parcel C:			
D.)	☐ 2. Split ☐ 3. Land ☐ 4. Improvement		
7. Legal Description of Parcel D:			
E.)	☐ 2. Split ☐ 3. Land ☐ 4. Improvement		
7. Legal Description of Parcel E:			
F.)	☐ 2. Split ☐ 3. Land ☐ 4. Improvement		
7. Legal Description of Parcel F:			
G.)	☐ 2. Split ☐ 3. Land ☐ 4. Improvement		
7. Legal Description of Parcel G:			
H.)	☐ 2. Split ☐ 3. Land ☐ 4. Improvement		
7. Legal Description of Parcel H:			