

**DO NOT BURN AT  
CONSTRUCTION SITES  
326LAC4-1/IC13-30-4-1**

**\$25,000 FINE PER DAY**

Authority of the Newton County Plan Commission  
Building Commissioner, Newton County, Indiana

Newton County Building Department  
Newton County Government Center  
4117 S. 240W Suite 700  
Morocco, IN 47963

Phone: (219)285-6080  
Fax: (219)285-8304

E-mail: [ncbuilding@newtoncounty.in.gov](mailto:ncbuilding@newtoncounty.in.gov)  
Web Site: [www.newtoncounty.in.gov/bldgdept](http://www.newtoncounty.in.gov/bldgdept)

Permit # \_\_\_\_\_  
State Design Release # \_\_\_\_\_

**APPLICATION FOR PERMIT**

<b>P</b>	Conventional _____	Commercial _____	<b>DATE</b>
<b>E</b>	Manufactured _____	Accessory _____	Manufacturer _____
<b>R</b>	Mobile Home _____	Garage _____	Model Name _____
<b>M</b>	Multi-Family _____	Pbrn _____	Model Year _____
<b>I</b>	Remodel _____	Electric _____	Serial Number _____
<b>T</b>	Addition _____	Pool _____	Amps _____ Temporary _____ Permanent _____
	Demolition _____	Sign _____	Filter Type _____ Fenced Area _____

**O** Name of Applicant \_\_\_\_\_ Date of Application \_\_\_\_\_  
**W** Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
**N** Owner of Real Estate \_\_\_\_\_ Work Phone \_\_\_\_\_  
**E** Address \_\_\_\_\_ Cell Phone \_\_\_\_\_  
**R** \_\_\_\_\_ Pager# \_\_\_\_\_

**P** Legal Description of Property \_\_\_\_\_  
**R** \_\_\_\_\_  
**O** Parcel Id# \_\_\_\_\_ Tax ID# \_\_\_\_\_  
**P** Flood Plain: Yes \_\_\_\_\_ No \_\_\_\_\_ Zoning \_\_\_\_\_ Township \_\_\_\_\_  
**E** Type of Structure \_\_\_\_\_ Proposed Use \_\_\_\_\_  
**R** Location Directions \_\_\_\_\_  
**T** \_\_\_\_\_  
**Y** \_\_\_\_\_

**B** Setback: Front \_\_\_\_\_ Side \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_ Other Structures \_\_\_\_\_  
**U** Building: Width \_\_\_\_\_ Length \_\_\_\_\_ Height \_\_\_\_\_ Square Feet \_\_\_\_\_  
**I** Footing: Depth \_\_\_\_\_ X \_\_\_\_\_ Width \_\_\_\_\_ Chimney Information \_\_\_\_\_ "O.C. or \_\_\_\_\_  
**L** Foundation Type \_\_\_\_\_ X \_\_\_\_\_ Width \_\_\_\_\_ "O.C. \_\_\_\_\_  
**D** Floor Joist \_\_\_\_\_ X \_\_\_\_\_ "O.C. \_\_\_\_\_  
**A** Exterior Walls \_\_\_\_\_ X \_\_\_\_\_ "O.C. \_\_\_\_\_  
**I** Exterior Sheeting \_\_\_\_\_ Exterior Siding \_\_\_\_\_ "O.C. \_\_\_\_\_  
**N** Interior Walls \_\_\_\_\_ X \_\_\_\_\_ "O.C. \_\_\_\_\_  
**L** Insulation Type \_\_\_\_\_ R-Value \_\_\_\_\_  
**S** New Construction Cost \$ \_\_\_\_\_

<b>COMPANY NAME</b>	<b>PHONE #</b>	<b>REGISTRATION #</b>
General _____	_____	_____
Electrical _____	_____	_____
Plumbing _____	_____	_____
Mechanical _____	_____	_____
Excavation _____	_____	_____
Concrete _____	_____	_____
Carpentry _____	_____	_____
Roofing _____	_____	_____
Insulation _____	_____	_____
Drywall _____	_____	_____
Masonry _____	_____	_____
Painting _____	_____	_____
Gutters _____	_____	_____
Other _____	_____	_____

**THE APPLICANT ACKNOWLEDGES THAT THE INFORMATION CONTAINED ON THE BACK OF THIS FORM IS PART OF THIS APPLICATION AND THAT THE APPLICANT IS BOUND BY SAID INFORMATION.**

Applicant's Signature \_\_\_\_\_  
 Approved by \_\_\_\_\_ Date \_\_\_\_\_  
 Received Permit Fee \$ \_\_\_\_\_ Auditor Newton County \_\_\_\_\_

**SUBMITTAL REQUIREMENTS**

**THE FOLLOWING STEPS NEED TO BE COMPLETED TO OBTAIN A BUILDING PERMIT**

1. Driveway permit from Newton County Highway Department (219) 285-2595
2. Septic & well permits from Newton County Health Department (219) 285-2052
3. Completed building permit application (219) 285-6080
4. Plat of survey and/or site plan showing the following:
  - A. Lot dimensions
  - B. Location and dimensions of all improvements
  - C. Setbacks from all property lines, septic & structures
5. Building prints/plans
  - A. Footing & foundation
  - B. Floor plans
  - C. Cross section

**INPECTION SCHEDULE**

*THE OWNER OF A PERMIT IS REQUIRED TO NOTIFY THE BUILDING DEPARTMENT DURING WORKING HOURS, AT LEAST 24 HOURS IN ADVANCE, WHEN CONSTRUCTION IS READY FOR INSPECTION.*

1. Footing pre-pour (prior to concrete)
2. Foundation (prior to backfill)
3. Rough-in (prior to insulation)
4. Insulation (prior to wallboard)
5. Final (prior to occupancy)

*INSPECTION OF WORK FOUND TO BE INCOMPLETE OR NOT READY FOR INSPECTION IS SUBJECT TO AN ASSESSMENT OF A RE-INSPECTION FEE OF \$30.00*

**BUILDING PERMIT FEES**

*RESIDENTIAL PERMITS ARE FIGURED AT 20 CENTS PER SQUARE FOOT. COMMERCIAL PERMITS ARE FIGURED AT 40 CENTS PER SQUARE FOOT. MINIMUMS AND MAXIMUMS AS NOTED BELOW.*

<u>TYPE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Single Family Dwelling	\$200.00	\$400.00
Multi-Family Dwelling*	\$100.00 per unit	
Manufactured	\$200.00	\$400.00
Mobile Home	\$100.00	\$200.00
Addition/Remodel	\$100.00	\$200.00
Garage/Post Frame	\$100.00	\$200.00
Accessory	\$50.00	\$100.00
Commercial*	\$400.00	\$1000.00

**\*ALL MULTI-FAMILY AND COMMERCIAL PERMITS REQUIRE A \$30.00 FEE PER INSPECTION PAYABLE ON FINAL INSPECTION**

**PERMIT & PETITION FEES**

Electric	\$50.00
Swimming Pools	\$100.00
Signs (larger than 4 sq.ft.)	\$100.00
Change of Land Use	\$200.00
Variance	\$150.00
Special Exception	\$150.00
Subdivision	\$200.00
Minor Subdivision	\$100.00

**Applicant represents that all details of the proposed structure will comply in all respects with minimum requirements as provided in the building and zoning ordinances of Newton County, Indiana, and of the State Building Code of the State of Indiana. Applicant acknowledges and agrees that any violation of the county ordinances or state law with respect to building or zoning, as well as failure to abide by the terms of this application, will result in legal action by the Building Commissioner. The applicant further acknowledges and agrees that any such legal action required on behalf of the Newton County Building Commissioner will be at the expense of the applicant including but not limited to, court costs and attorney's fees.**